

*United States Marine Corps*  
**Uniformed Victim Advocate**  
**(UVA)**  
**Job Description**

Uniformed Victim Advocates (UVAs) provide resources for immediate and ongoing intervention and support to victims of sexual assault.

**1. Initial Response.** The uniformed victim advocate:

- 1.1. Availability 24/7.
- 1.2. Explain confidentiality options to victim.
- 1.3. Determine immediate needs of victim.
- 1.4. Encourage victim to seek medical attention and/or forensic rape exam. Accompany the victim to this if appropriate.
- 1.5. Encourage victim to report the incident for investigation by NCIS. Accompany the victim through the investigation interviews if requested by victim.
- 1.6. Seek immediate assistance if victim is threatening harm to self or others.
- 1.7. Discuss and develop with the victim an initial safety plan.
- 1.8. Explain options regarding resources, legal recourse, medical resources, support systems, etc.
- 1.9. Notify SARC of incident.
- 2.0. Enter SAIRD data into database.

**2. Ongoing Assistance.**

- 2.1. Support the victim in decision-making by providing information and discussing available options.
- 2.2. If the installation has Marine and Family Support programs, defer case management duties to the FAP sexual assault advocates.
- 2.3. Accompany victim to appointments as appropriate until the victim identifies they no longer need or desire the support.
- 2.4. Be involved with the SARC to ensure the victim receives at least monthly updates on the status of any ongoing investigative, medical, legal, or command proceedings regarding disposition of the reported sexual assault.
- 2.5. Provide comprehensive information and referral on military and civilian resources.
- 2.6. Assist victim in gaining access to service providers as needed.
- 2.7. Offer referral information for collateral victims such as family members, co-workers, friends.

### **3. Ongoing Services.**

- 3.1. Revisit safety plan periodically. The safety planning process helps victims explore their options and prioritize their actions.
- 3.2. Hand victim off to another UVA or VA depending on movement of the victim to another location or to the rear.
- 3.3. Prior to closure with victim, assess if future contact or additional resources are requested.

### **4. System Advocacy.**

- 4.1. Attend the SARC's monthly meeting to represent the needs of the victim.
- 4.2. Collaborate with team members to ensure the victim's needs are met.
- 4.3. Make sure victim is aware of actions taken by the SARC monthly meeting group.

### **5. Education/Training and Public Awareness**

- 5.1. Conduct annual training for the command on awareness and risk reduction to include what to do in case you become a rape victim.
- 5.2. Assist command in explaining the role of the uniformed victim advocate, how to reach you, and what you can do in case they need your services.
- 5.3. Assist SARC and Command in development and presentation of public awareness campaigns on sexual assault.