

1. GENERAL

The L.I.N.K.S. Member-At-Large Position is a volunteer for the Marine Corps Family Team Building (MCFTB) Program at Headquarters Marine Corps (HQMC).

2. SELECTION

The L.I.N.K.S. Subcommittee will solicit nominations for this position annually or as positions become vacant. Nominations by L.I.N.K.S. subcommittee members, MCFTB Directors, Team Leaders, or self-nominations are accepted. Upon closing the nomination period, the Subcommittee will review nominations and will vote to select candidate. HQMC will then notify and appoint in writing the selected candidate.

3. QUALIFICATIONS

A Member-At-Large should have experience as an OIT or team leader, at one year L.I.N.K.S. experience, and must have participated as an active member of a L.I.N.K.S. team within the last twelve months.

4. OUTLINE OF RESPONSIBILITIES

- a. Participate in the Subcommittee meetings - scheduled for every other even month (approx. 2 hours)
- b. Assist in review of Marine Corps policy regarding the L.I.N.K.S. and KVN programs.
- c. Represent the Subcommittee in communicating the needs, concerns and suggestions regarding the program to the Director, MR Division through the MCFTB Section Head and the Marine Corps Family Team Building Branch Head.
- d. Liaisons with installation(s) Program Coordinators.
- e. Assist the MCFTB Section Head in the performance of her duties.
- f. Nominations for At-Large positions can be solicited from the field or by Subcommittee members. It is preferable that members reside in the National Capitol Region (Washington D.C./Quantico, VA). An individual residing outside the local area who wishes to serve on the Subcommittee may do so, but would incur the costs of travel and/or accommodation for meetings.

5. TERM OF SERVICE/TIME COMMITMENT

The term of service is one year. The Member-At-Large may serve one additional year, if selected by the subcommittee during the annual nomination process.

6. REPORTING

The Member-At-Large reports training feedback to the subcommittee and HQMC (MCFTB).